



PROSAFE IS OPEN AND FULFILLING THE NEEDS OF CDL SKILLS TESTS TO HELP REDUCE THE IMPACT OF **COVID-19**. IF YOU ARE NEEDING TO SCHEDULE A TEST, PLEASE DO SO BY CLICKING ON THE "REQUEST TO TEST" BUTTON TO YOUR RIGHT. IF YOU HAVE TROUBLE FILLING OUT THE FORM AND DO NOT RECEIVE THE "THANK YOU PAGE" AFTER SUBMITTING YOUR REQUEST, YOU MAY CALL IN AND LEAVE A MESSAGE. PLEASE MAKE SURE YOU LEAVE YOUR **NAME, PHONE NUMBER, AND THE TYPE OF TEST** YOU ARE NEEDING IN YOUR VOICEMAIL. WE ARE EXPERIENCING AN EXTREME AMOUNT OF PHONE CALLS AND THE WAIT TIME CAN BE LENGTHY. THE MOST EFFICIENT AND QUICKEST WAY TO GET SCHEDULED FOR A SKILLS TEST IS TO USE THE ONLINE FORM. ONCE WE RECEIVE THAT INFORMATION, WE ASK THAT YOU PATIENTLY WAIT FOR OUR PHONE CALL BACK TO YOU TO GET SCHEDULED. YOU SHOULD HEAR BACK FROM OUR STAFF WITHIN 1-2 BUSINESS DAYS.

PROSAFE HAS PUT INTO ACTION THE FOLLOWING SAFETY PROTOCOLS WHILE AT OUR FACILITY FOR TESTING: ALL PROSAFE CDL TEST SITE EQUIPMENT WILL BE SANITIZED AT THE BEGINNING OF EACH DAY AS WELL AS AFTER EACH SKILLS TEST ADMINISTERED. THIS ENSURES THE NEXT APPLICANT IS RECEIVING A SAFE AND SANITIZED VEHICLE FOR THEIR SKILLS TEST.

PLEASE KEEP IN MIND TO ENSURE THE SAFETY OF OUR STAFF AND CUSTOMERS, CDL SKILLS TESTS WILL NOT BE ADMINISTERED IF:

- THE APPLICANT PRESENTS ANY SYMPTOMS OF **COVID-19** OR ANY SICKNESS.
SYMPTOMS: (TEMP ABOVE 100.4, FEVER, COUGH, SORE THROAT, RESPIRATORY ILLNESS, DIFFICULTY BREATHING, ETC.)
- REFUSING TO WEAR THE REQUIRED PROTECTIVE GEAR STATED BELOW.
- REFUSING TO SANITIZE THE VEHICLES BROUGHT IN FOR TESTING.

WE ARE TAKING EXTRA STEPS TO ENSURE THE SAFETY OF OUR STAFF AND CUSTOMERS. ALL SKILLS TEST APPLICANTS WILL BE PRE-SCREENED PRIOR TO TESTING. A SIMPLE **COVID-19** QUESTIONNAIRE WILL NEED TO BE REVIEWED, SIGNED, AND DATED PRIOR TO ANY TEST. WE WILL BE TAKING EACH APPLICANTS TEMPERATURE AS THEY CHECK IN. A PROTECTIVE MASK COVERING THE NOSE AND MOUTH IS REQUIRED TO BE WORN AT ALL TIMES WHILE ON COMPANY PROPERTY. WITH THE LIMITED RESOURCES AVAILABLE, PROSAFE CAN NOT PROVIDE ANYONE WITH A MASK AT THIS TIME. THIS IS THE RESPONSIBILITY OF THE APPLICANT TESTING OR THE COMPANY THE APPLICANT IS EMPLOYED WITH. A SPECIFIC COLORED WRIST BAND WILL BE PROVIDED BY OUR STAFF AT CHECK-IN TO DESIGNATE THAT THIS PRE-SCREEN HAS BEEN COMPLETED. BOTH, A PROTECTIVE MASK AND THE PROVIDED WRIST BAND MUST BE WORN AT ALL TIMES WHILE ON THE PROPERTY. IF YOUR CO-DRIVER OR TRAINER HAS THE ABILITY OR RESOURCES TO STAY IN ANOTHER VEHICLE OR ANOTHER AREA, WE ASK THAT THIS BE DONE. WE HAVE VERY LIMITED SPACE IN OUR WAITING AREA AND THIS NEEDS TO BE USED FOR OUR SKILLS APPLICANTS TO ENSURE THE "6 FOOT SOCIAL DISTANCE" REQUIREMENTS BY THE CDC. MORE INFORMATION CAN BE OBTAINED AT OUR FACILITY DURING CHECK IN. WE THANK YOU FOR YOUR COOPERATION AND UNDERSTANDING ON THESE PROCEDURES.

PLEASE DIRECT **COVID-19** QUESTIONS OR CONCERNS TO THE DIRECTOR:

E-MAIL: DIRECTOR@PROSAFECDL.COM

PHONE: 317-791-2900 X2117